

THE NEW RESIDENT CLUB OF CAPE CORAL CONSTITUTION

NAME

The name of this social club shall be called "THE NEW RESIDENT CLUB OF CAPE CORAL" (NRC).

PURPOSE

1. To provide opportunities for new residents of Cape Coral to become acquainted and make friends by participating in socials, group activities and meetings.
2. To advise new residents of services and facilities that are available in Cape Coral.
3. To promote the welfare of Cape Coral and its residents.
4. The New Resident Club of Cape Coral is a non-profit organization.

BY-LAWS

ARTICLE I - MEMBERSHIP

- A. Membership shall be open to any resident of Cape Coral who wishes to make new friends, participate in NRC sponsored activities and learn more about the Cape Coral Community. All individuals who pay dues and meet the residency requirements shall be known as Active Members. All Active Members shall remain in good standing regardless of their length of residency or duration of membership and shall retain full voting privileges and eligibility to hold any Board position or office
- B. A new resident may be a guest at one meeting prior to becoming a member.
- C. Honorary one-year memberships may be extended to non-members in recognition for their services to the New Resident Club of Cape Coral. An Honorary member is ineligible to vote or hold office.

ARTICLE II - DUES

- A. Members' dues shall be per individual.
- B. The amount of dues shall be recommended by the NRC Board and may be changed by a majority vote of the NRC membership present at a Monthly Membership Meeting.

ARTICLE III - OFFICERS AND EXECUTIVE COMMITTEE

Section 1

- A. The Officers shall be: President, First Vice President, Second Vice President, Secretary and Treasurer. A NRC member is eligible for an office if assuming the official duties within the period of his/her membership. A term of office is to be six (6) months, beginning May 1st or November 1st. No Officer may serve more than three terms on the NRC Board. NRC Board members may repeat serving in the same office however the President is excluded from serving more than one term in the same office. If an Officer's term of office exceeds his/her membership, his/her membership is automatically extended through that member's term in office.
- B. The Executive Committee is composed of the NRC Officers. The Executive Committee may meet between NRC Board Meetings, as necessary, to transact immediate business of the NRC.

- C. The Directors shall be the chairpersons of the various committees: AM Refreshments (morning meetings), PM Refreshments (evening socials), Hospitality, Ladies Luncheon, Publicity, Photographer/Historian, Activities, Newsletter, Reservations, and Raffle. A NRC member is eligible for a Director's position if assuming the official duties within the period of his/her membership. A term of office is to be six (6) months, beginning May 1st or November 1st. Directors may not serve more than three terms on the NRC Board. Directors may repeat serving in the same capacity. If a term of office exceeds his/her membership, his/her membership is automatically extended through that member's term as Director.
- D. The NRC Board is composed of the Officers and Directors. Each Officer and Director shall have one vote except for the President, who presides and only votes to break a tie. The NRC Board will meet at least once per month. If a member of the NRC Board is in a conflict-of-interest situation, such as providing a related commercial service to the NRC, that member shall abstain from discussion and voting on that issue.
- E. The two (2) Advisors to the NRC Board shall be the immediate Past President of the NRC Board and a Representative from the prior NRC Board. Both Advisors may serve for one (1) six (6) month term. The Advisors may attend meetings of the Executive Committee and/or the NRC Board. Advisors do not have voting privileges.

Section 2. Duties of Officers

- A. The President shall preside at all meetings of the NRC and will serve as Chairperson of the NRC Board of Directors, be an ex-officio member of all committees except the Nominating Committee, and appoint chairpersons of special committees when deemed necessary. The President is responsible for arranging programs for the Monthly Membership Meetings.
- B. The First Vice President shall serve as Membership Chairperson. Duties include registering the guests and the new members, preparing membership lists and serving on the Nominating Committee. In the absence of the President, the First Vice President shall also exercise the duties of that office.
- C. The Second Vice President is responsible for the evening socials, planning and obtaining entertainment, advise the NRC Board of such, and be responsible for carrying out these plans.
- D. The Secretary shall keep the minutes of all NRC, Executive Committee and Board of Directors meetings, and shall maintain all records of the NRC. The Secretary shall distribute at each Monthly Membership Meeting the minutes of the previous monthly meeting and handle the general correspondence of the NRC.
- E. The Treasurer shall receive, deposit and disburse all monies in the name of the NRC as ordered by the NRC Board and give a financial report to the NRC Board and at each Monthly Membership Meeting. A copy of these reports shall be filed with the Secretary and the President.

Section 3. Vacancies in Office

- A. In the event of a vacancy in the office of the President, the Vice Presidents in their order shall succeed to the President.
- B. All other vacancies shall be filled by NRC Board appointments. An appointment shall be considered the equivalent to having obtained the Office or Directorship by election and would count as one (1) term.

ARTICLE IV - ELECTIONS

- A. The Nominating Committee shall consist of five (5) members including and chaired by the First Vice President. The remaining members shall consist of one (1) member of the NRC Board, appointed by the President, and three (3) members from the membership who are not NRC Board Members selected by the President and approved by the NRC Board. The Nominating Committee shall conduct its responsibilities independent of influence from the NRC Board. but should keep the NRC Board

apprised of progress. No member of the Nominating Committee shall be related to another by marriage or other family relationship.

- B. The Nominating Committee shall have a current job description for all positions.
- C. The purpose and objective of the Nominating Committee shall be to determine the most desirable and qualified volunteer for recommendation to the membership for each NRC Board position
- D. The Nominating Committee shall be formed by January to select nominees for the Summer Board and July to select nominees for the Winter Board. The Nominating Committee shall prepare a slate of Officers and Directors and submits this to the membership at the March and September Monthly Membership Meetings.
- E. Election of Officers will be held at the April and October Monthly Membership Meetings.
- F. Nominations from the floor, if any, should be made at the March and September Monthly Membership Meeting and are acceptable prior to the election. Consent of the person must be obtained prior to his or her nomination.
- G. Election will be by majority and will be by voice vote unless there is more than one nominee for any position. The election for those positions shall be by paper ballot. In this event, the President will appoint ballot counters.
- H. The installation of the new Officers and Directors shall be at the April and October General Meeting. The out-going President is responsible for preparing and organizing the installation ceremony.

ARTICLE V - MEETINGS

Section 1.

A Monthly Membership Meeting shall be held monthly. The date, time and place of the next Monthly Membership Meeting shall be announced at each Monthly Membership Meeting.

Section 2.

50 active members (50) shall constitute a quorum for any business conducted for the NRC. If a vote is to be taken only those members who are within the three (3) year enrollment period are eligible to vote, to make a motion, or to second a motion.

Section 3.

A special meeting of the NRC can be called by the President or by a quorum of fifty (50) active members of the membership.

ARTICLE VI-STANDING RULES AUTHORIZATION

- A. The NRC Board is authorized to adopt, apply, modify and delete the "Standing Rules," at any time.
- B. The adoption, application, modification and deletion of these Standing Rules shall not require approval of the NRC membership.
- C. All active Standing Rules shall be cataloged and maintained as an official record of the NRC Board so long as they are in effect and shall be carried over and apply to succeeding NRC Board.
- D. Standing Rules may not be adopted that are contrary to, in contradiction of or in conflict with the specific wording or defined intent of the By-Laws.
- E. The adoption of all Standing Rules shall be guided by the intent and desire of the NRC Board to serve the best interests of the NRC.

ARTICLE VII - SPECIAL COMMITTEES

- A. The chairpersons of special committees do not serve on the NRC Board. However, a NRC Board member may serve as a special chairperson.
- B. The President shall appoint a committee of three (3) members at large to audit the NRC financial books of the out- going NRC Board. This audit shall be completed prior to the first meeting of the incoming NRC Board.

ARTICLE VIII-GENERAL

- A. Distribution of monies from the NRC treasury shall be for the needs of the NRC only as sanctioned by the NRC Board members. Any deviation regarding fund distribution for any other purpose must first have NRC Board approval followed with submission and approval by the NRC membership at a Monthly Membership Meeting.
- B. Solicitation of commercial business, distribution of advertising, and political activity by anyone during any NRC function is strictly prohibited.

ARTICLE IX - PARLIAMENTARY AUTHORITY

Robert's Rules of Order shall be the parliamentary authority. A parliamentarian may be appointed by the President.

ARTICLE X - AMENDMENTS

The By-Laws of this organization may be amended as follows:

- A. A special committee shall be appointed by the President. The proposed revisions or amendments shall be presented to the NRC Board for approval and then to the membership at a Monthly Membership Meeting one month prior to voting.
- B. Approval of revisions or amendments requires two-thirds (2/3) affirmative vote of the members in attendance if a quorum is present or by e-mail voting if needed.

The Cape Coral New Resident Club was started in September 1967. Since then, the By-Laws have been revised numerous times:

Adopted:	January 1972	Amended:	June 4, 1991
Amended:	October 19, 1972	Amended:	June 3, 1997
Amended:	June 1, 1975	Amended:	August 7, 2001
Amended:	January 19, 1981	Amended:	January 6, 2004
Amended:	September 13, 1982	Amended:	February 5, 2008
Amended:	May 21, 1984	Amended:	September 1, 2009
Amended:	September 10, 1984	Amended:	August 3, 2010
Amended:	September 1, 1987	Amended:	April 5, 2011
Amended:	July 5, 1988	Amended:	June 2, 2018
Amended:	January 3, 1989	Amended:	April 2, 2019
Amended:	November 6, 1990	Amended:	January 7, 2025
Amended:	January 3, 1991	Amended:	April 1, 2026