

THE NEW RESIDENT CLUB OF CAPE CORAL STANDING RULES:

Rule No.

1. Members may bring adult guests (age 21 or older) to any NRC social function.
2. Monthly Membership Meetings shall be held during the first week of the month, as determined by the current board.
3. The 2nd Vice President – Activities will chair committees for the Christmas Gala and other dances. The Christmas Gala will be held in December along with a silent auction. Dates will be determined by the availability of the venue. Additional dances may happen during the year at a venue chosen by the 2nd Vice President – Activities. Menu, theme, and entertainment must be approved by the board for the Gala, and any other dances.
4. The NRC shall not construe the speaker's guest program or presentation or materials in any way as an endorsement.
5. Refunds for any event will be allowed up to 5 days before the event to give the venue a final count of attendees. Events will close reservations at 5 days prior to the event. If a member needs to cancel their reservation within the 5 days, the Chairperson will contact any one who is on the standby list to take that reservation. Any payments due will be done between the two members.
6. The New Member Social shall be held following the Monthly General Membership Meeting for that month's new members; day to be determined by the Hospitality Director and 1st Vice President (usually the first Wednesday following the General Membership Meeting). The Venue will also be chosen by the 1st Vice President and approved by the board.
7. The outgoing NRC Board shall ensure that a goal of at least \$20,000 is in the General Operating Account and is passed to the incoming NRC Board.
8. Activities that are created under the New Resident Club of Cape Coral shall be governed by the following rules:
 - a. Each activity shall have a designated leader who is a present NRC member and is under the direction of the 2nd Vice President - Activities.
 - b. Each activity may set a minimum or maximum on the number of members that may attend the activity.
 - c. At any time an activity needs to be changed or cancelled for any reason, refunds will be given for any member who has paid for the activity in advance if the change is not convenient or the activity was cancelled.
 - d. A leader of an activity shall not be in a "conflict of interest" situation.
9. Membership Dues are \$60 per individual. All members who pay the membership dues will be "lifetime members."
10. If a Board position is eligible for both Chair and Co-Chair members, only the Chair will have voting rights. The Co-Chair is allowed to attend and comment at the Board meeting.
11. All contracts entered into in the name of the New Resident Club of Cape Coral, must be approved by the President and the Board by majority vote. The President will sign all contracts on behalf of the organization. If the President isn't physically available and time is an issue, the Treasurer will also have signing rights.
12. The database of the NRC is private and is to be used by the President and First Vice President to keep the membership informed of weekly activities and important NRC events. The database may not be sold to anyone, disclosed to anyone, or used for any other purpose. The database is maintained by the President and First Vice President.

13. The NRC has a checking and savings account with the Bank of America. The President and the Treasurer are the designated NRC Board Members with signatory authority on those two accounts. Deposit only cards will be issued to the Treasurer and debit cards will be issued to the President, 1st Vice President, and 2nd Vice president, Ladies Lunch Chairperson and Hospitality Chairperson. All other board members will need to submit a purchase form for reimbursement of funds that have been approved by the board in advance.
14. The NRC operates a Stripe account for the convenience of the membership to purchase and participate in events. Current federal law requires an individual's name and social security number to be associated with the NRC Stripe account. Each new Board will change the Stripe account to the President or the Treasurer, or they may identify one of the Executive Committee members who will place their name and social security number on the Stripe Account. The change to the name and social security number on the account will occur during the first month of the new Board's term. If no Executive Committee member volunteers, the Stripe account will be closed to ensure that the prior Board member's information is removed from the account.
15. NRC Board terms are limited to 6 months. During a 6-month term, the NRC President and /or Board may enter contractual obligations on behalf of the NRC with bands, caterers, and restaurants. In addition, to ensure a smooth transition to the incoming Board relative to dances and Ladies Luncheons, the NRC President and/ or Board may enter contractual obligations for bands, caterers, and restaurants for the first two (2) months of the next Board with the exception of year long contracts or events that need a date secured in advance such as the Christmas Gala.
16. Due to the increasing complexity of the New Resident Club of Cape Coral's website, a Non-Voting Website Liaison shall be appointed from the membership. The duty of this Liaison will be to maintain the website using the tools and techniques provided by the website developer to keep the website current. The Liaison shall serve at the pleasure of the Board of Directors. The Liaison position shall not be limited by term limits that apply to board members. The Liaison may enlist the aid of others who will assist them.
17. The fee for the dance will be based on the cost of the venue, the caterer and entertainment (band/disc jockey). If there is a particular dance where it warrants a significant increase in the fee, the 2nd Vice President and PM Refreshment will present the proposed fee to the Board, who will then decide and vote on the appropriate fee.
18. Members who are in non-participating groups or wish to join another group must communicate the desire to the 1st Vice President. They may choose to go through the process as a new member and become a part of the new group being formed. They may also join an existing group if that group votes on and accepts the new member to their group. A voting ballot must be presented to the 1st Vice President for that option. The 1st Vice President will then change the group in the database and note the change in groups in that members entry.
19. A new board will have the Past President of the previous board to act as an advisor and may also choose a second previous board member as an advisor if they choose.
20. Except under circumstances of ill health, personal family issues, relocation, or other unforeseen events without the current Board approval, any Board member who quits prior to the end of their term without securing a replacement to complete

the responsibilities of the position, becomes ineligible to serve on any future NRC Board.

21. In certain circumstances, such as voting to change By-Laws, voting on large expenditures, and other important business decisions, e-mail voting will be allowed to ensure that all active members have a voice in these decisions. For standard business practices such as approval of minutes from previous meetings and Treasurer's reports, approval may be done by members at a general meeting, unless a member protest occurs in one of the previous mention reports. Most expenditures and standard business reports require a majority vote. Changes to the Constitution and By-Laws require a 2/3 vote in favor of the change.
22. Changes to these Standing Rules are done by the board and require a majority vote.

NRC Board 117
Revised April 1, 2026
Board Approved April 1, 2026